People and Committee Plan 2017-18

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Belfast City Council



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1. About the People and Communities Committee

The People and Communities Committee is responsible for developing and implementing strategies, policies, programmes and projects to improve life at a local level. It is also responsible for delivering many of the outcomes agreed in the community and corporate plans and other corporate strategies.

Its specific functions include:

- Developing and implementing activities to ensure the delivery of corporate strategies and initiatives for promoting health and physical activity, environmental protection, community safety and other responsibilities of this Committee
 Monitoring reports with the approval of the SP&R Committee on matters that are of direct relevance to the responsibility of this Committee for example year-end and mid-year reviews for key corporate risks
- Developing and delivering programmes, events and activities to promote health, safety and wellbeing at a local level
- Administering and enforcing the council's powers and duties under the Public Health Acts and all environmental health and building related legislation and regulations
- Securing and providing adequate provision for the recycling, treatment and disposal of commercial and domestic waste including bulky waste and the collection and disposal of abandoned motor vehicles.
- Managing, maintaining and maximising the benefit of community centres, play centres and other indoor facilities.
- Managing, maintaining and maximising the benefit of the council's parks, pitches, playgrounds and other public spaces
- Exercising the council's powers for improving local environmental quality in relation to housing legislation, managing controlled waste, emergency planning and community safety and antisocial behaviour, clean neighbourhoods and other environmental or regulatory issues not falling within the remit of any other Committee.
- Considering draft financial estimates for the Committee together with such statements, reports and recommendations as required
- Monitoring quarterly performance and financial reports and year end reports
- Approving all revenue purchases of works, goods or services relevant to this Committee which exceed or are likely to exceed the statutory amount (currently £30,000) and subject to tender

- Exercising the council's functions in relation to:
- Environmental Services
- Cleansing
- Waste Management
- Building Control
- Parks and Cemeteries Service (excluding Zoo, Malone House and Belfast Castle)
- Neighbourhood and Development Services
- Community Services
- Community Safety
- Emergency Planning

2. Committee Members

Councillor

Councillor

Donal Lyons





Alderman **Tommy Sandford** Chair

Councillor

Councillor

Johnston

Julie-Anne Corr

Janice Austin

Councillor Alderman Matt Garrett Deputy Chair





Councillor Sian O'Neill





Councillor







Councillor Gerry McCabe



Councillor Adam Newton



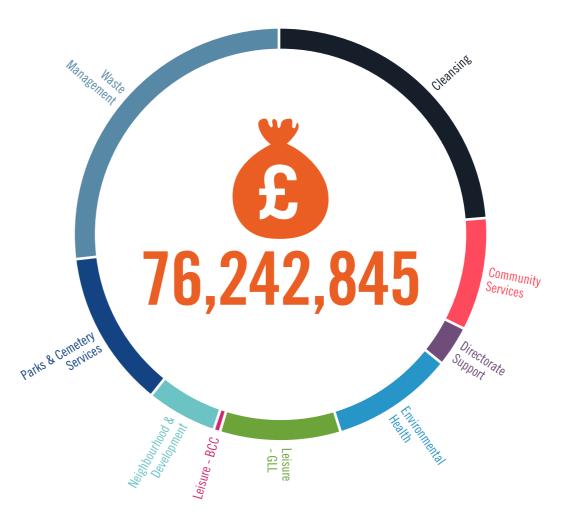
Alderman

Frank McCoubrey

Councillor **Georgina Milne**

3. People and Communities Committee budget A cash limit of £76,242,845 has been set for the People and Communities

Committee 2017-18.



Services	Net Expenditure, 2017-18 (£)
Cleansing	18,063,073
Community Services	6,557,491
Directorate Support	2,701,136
Environmental Health	7,115,033
Leisure - GLL	7,247,371
Leisure - BCC	374,635
Neighbourhood & Development	4,248,166
Parks & Cemetery Services	9,485,141
Waste Management	20,450,799
Committee total	76,242,845



Councillor

Stephen

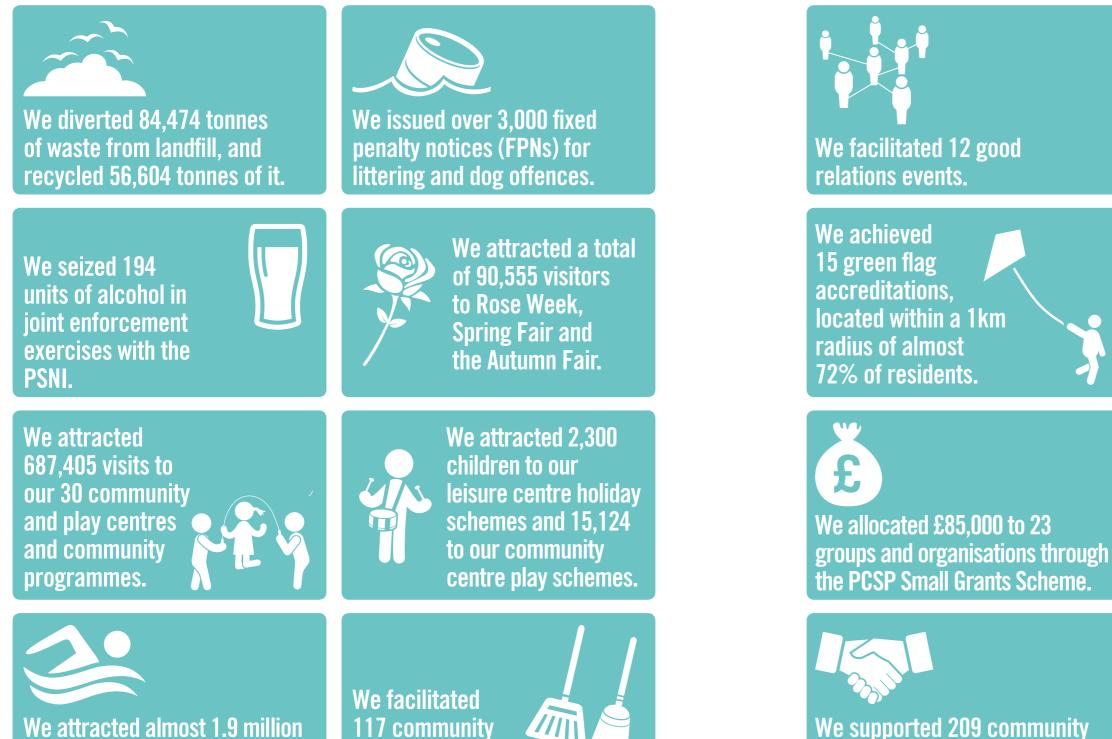
Magennis

Councillor

Kate Nicholl

Councillor Steven Corr Councillor **Brian Heading**

4. Key statistics from our services in 2016-17



We attracted almost 1.9 million users and over 27,000 member to our 14 leisure centres.

117 community cleanups, involving 1,661 volunteers.



6



We achieved a city recycling rate of around 40%.



We achieved a street cleanliness level of 75.

We provided £2.9 million in community grants to 287 recipients.

groups with good relations

funding.



We supported and benefited from 72,742 volunteers hours in our community centres and on our programmes.

5. Corporate risk actions

There are two corporate risks that are of direct relevance to the People and Communities Committee. These risks have been assessed, plans are in place and monitored. A progress update on risk will be brought to Committee as part of the six monthly progress update process.

Risk: "Failure to manage the city's waste against targets in an affordable manner" (MKI ref 493)

Risk Owner: Nigel Grimshaw Committee: People and Communities

Actions to mitigate

- Engage consultant to lead the review of recycling centres. Political agreement of options to be agreed prior to implementation.
- Take decision on Arc21 Lead Residual Waste Treatment project, based on the Public Accounts Committee's ruling on the matter.
- Development of Waste Framework.
- Monitoring existing waste contracts.



Risk: "Failure to safeguard children and adults from the risk of harm caused by abuse, exploitation and neglect when using council facilities, attending council events or receiving council services" (MKI 498)

Risk Owner: Nigel Grimshaw Committee: People and Communities

Actions to mitigate

- Develop and seek approval of new policy framework for safeguarding all ages.
- Communicate and implement new policy framework.
- Based on the framework, review and agree officer roles and responsibilities (including representative on regional and city safeguarding infrastructure).



- Review training requirements and develop and agree relevant officer training programme.
- Implement an assurance framework to monitor, report and manage compliance with safeguarding policy and practice.

6. Key actions - 'Plan on a page'

Belfast will be a city re-imagined, a great place to live for everyone.

Belfast will be a city where everyone benefits from a thriving and prosperous economy.

Belfast will be a city that is welcoming, safe and inclusive for all.

Belfast will be a city that is vibrant, attractive, connected and environmentally friendly.

Belfast will be a city where everyone experiences good health and wellbeing.

Priorities - areas of focus	Stretch goals (next 5 years)	Ref:	Activities	Director/ Assistant Director	Lead officer(s)
Growing the Economy	ou oron gouro (none o youro)	Non.		Birotton Addistant Birotton	
1.1					
Create employment and opportunity	Increased job opportunities	1.1.1	Deliver local inclusive economic growth actions	Nigel Grimshaw	Caroline Wilson
Living Here					
2.1	Improved perception of safety	2.1.1	Design and deliver a fully integrated, interagency approach to neighbourhood regeneration	Nigel Grimshaw	Caroline Wilson
Improve neighbourhoods	 Reduced crime Reduced incidents of ASB 	2.1.2	Develop an early interventions and support programme	Rose Crozier	Cate Taggart
	Physical investment (£)	2.1.3	Deliver a city and neighbourhood community safety programme	Rose Crozier	Alison Allen
	 Increased participation levels Social innovation investment (£) 	2.1.4	Deliver an annual programme of local events and cultural celebrations	Rose Crozier	Caroline Wilson/ Cate Taggart/Alison Alle
		2.1.5	Retain Green Flag accreditation for 15 open spaces and apply for accreditations for two more sites	Siobhan Toland	Fintan Grant
		2.1.6	Manage, maintain and animate the Connswater Community Greenway (CCG)	Rose Crozier	Stephen Stockman
		2.1.7	Develop and deliver a social innovation challenge fund	Nigel Grimshaw	Stevie Lavery
2.2	• Increased participation levels (events and sport)	2.2.1	Continue to deliver the playing pitches strategy	Nigel Grimshaw	Stephen Walker
Improve the city living experience	 Increased resident satisfaction with city living experience 	2.2.2	Deliver the Amateur Boxing Strategy and programme of work	Rose Crozier	Cormac McCann
	opportonou	2.2.3	Develop and deliver the City Centre Streetscape project	Nigel Grimshaw	Siobhan Toland
		2.2.4	Deliver city events and activities (Rose week, Autumn Fair, Spring Fair)	Rose Crozier	Caroline Wilson/Agnes McNulty
2.3	Reduced hate crimes	2.3.1	Deliver an integrated plan to improve good relations	Rose Crozier	Nicola Lane
Improve community relations	 Reduced interface barriers Increased participation (C&YP) Increased no. of people who agree that people from different backgrounds get on together 	2.3.2	Develop and deliver an interfaces programme	Rose Crozier	Nicola Lane
		2.3.3	Secure Peace IV funding to design and deliver a shared space programme (children and young people)	Siobhan Toland	Nicola Lane
2.4	• Increased % of adults part in moderate exercise		Develop and deliver an integrated programme to address health inequalities across the city	Rose Crozier/Siobhan Toland	Caroline Wilson/Valerie Brown
Reduce life inequalities	(3+ days per week)Improved mental health	2.4.2	Manage the strategic partnership with GLL and deliver integrated health targets	Rose Crozier	Noel Munnis
2.5	Increased no. of volunteers		Deliver and monitor the volunteering strategy and action plan	Rose Crozier	Cate Taggart
Enable active, healthy and empowered citizens	Increased no. of participants (growing initiative)	2.5.2	Review and realign neighbourhood grant funding	Nigel Grimshaw	Jacqui Wilson
empowered Gitizens		2.5.3	Review and deliver the Growing Communities Strategy	Rose Crozier	Ricky Rice
2.6	Increase efficiency savings	2.6.1	Continue to deliver the C&NS Departmental Change Programme	Nigel Grimshaw	Michael McAtackney
Provide fit-for-purpose city services	Increase income generation	2.6.2	Develop and deliver an area based approach and planning framework	Nigel Grimshaw	Caroline Wilson
		2.6.3	Deliver the bereavement improvement programme (including cemetery and crematorium development)	Siobhan Toland	Jacqui Wilson/Claire Sullivan
2.7	• % of older people who feel that Belfast is a city	2.7.1	Develop an Age Friendly Action Plan 2018 – 2021 through HASP and deliver programmes of work to support older people and encourage active ageing	Siobhan Toland	Damian Connolly
Support younger and older people	where they can live life to the full	2.7.2	Develop and deliver an integrated children and young people framework and programme of work	Rose Crozier	Cate Taggart
City Development					
3.1	Reduced waste going to landfill	3.1.1	Develop and deliver the open spaces strategy	Nigel Grimshaw	Caroline Wilson/Karen A Gillespie
Protect and enhance our environment and built heritage	 Increased journeys made by walking, cycling or public transport 	3.1.2	Develop and implement the local biodiversity action plan	Nigel Grimshaw	Caroline Wilson/Orla Maguire
onvironment and pullt heritage	 Increased funding leveraged 	3.1.3	Develop a 10 year Strategic Waste Plan (The Waste Framework)	Siobhan Toland	Tim Walker
		3.1.4	Implement the circular economy programme of work	Siobhan Toland	Tim Walker
		3.1.5	Continue to support and progress HLF funding applications to restore and animate historic city assets, including the Tropical Ravine, City Cemetery and Templemore	Nigel Grimshaw	Caroline Wilson/Maria McAleer
		3.1.6	Deliver neighbourhood dimension to the Belfast Resilience Programme	Nigel Grimshaw	Cate Taggart

Belfast will be a city where everyone fulfils their potential.

7 . Detailed milestones and actions

Growing the Economy									
Ref	Activity		201	7/18		Responsible			
		Q1	Q2	Q3	Q4				
1.1 Create employment and opportunity									
1.1.1	Develop local inclusive economic growth actions					Director/ AD's:			
.1	Integrate inclusive growth actions into local area plans to be delivered in 2018/19					Nigel Grimshaw			
.2	Develop a resource strategy and prepare for delivery in 2018/19					Lead: Caroline			
						Wilson			

	here					
Ref	Activity		201	7/18		Responsible
		Q1	Q2	Q3	Q4	
	prove neighbourhoods					
2.1.1	Design and deliver an integrated and interagency approach to neighbourhood regeneration					Director/ AD's:
.1	Develop a draft Neighbourhood Regeneration strategy and framework including good relations,					Nigel Grimshaw
	safety, health and wellbeing					
.2	Consult on the draft strategy					Lead: Caroline
.3	Prepare for delivery in 2018-19					Wilson
2.1.2	Develop an early interventions and support programme					
.1	In partnership with the Early Years Organisation, research and pilot a new intervention for pre-					Director/ AD's:
~	school children in voluntary and community groups.	<u> </u>				Rose Crozier
.2	Extend the play outreach services to newcomer and hard to reach communities and liaise with the					Loody Coto Townset
.3	Family Support Hubs to raise awareness of our service offer. Develop partnerships with key HSCT professionals to promote and develop our play services to					Lead: Cate Taggart
.3	ensure that they reach those families most in need.					
.4	Further develop the Be Playful Programme to target young parents across the city					
.4	r unitier develop the be riayidi riogramme to target young parents across the city					
2.1.3	Deliver a city and neighbourhood community safety programme					
.1	Deliver Belfast (D)PCSP Strategic Plan, ensuring alignment to the Belfast Agenda Outcomes			_		
.2	Present guarterly (D)PCSP performance report cards (OBA) to council and funders					Director/ AD's:
.3	Ensure integrated delivery of Safer Neighbourhood Officer (SNO), Park Warden and AEO services					Rose Crozier
	to address community safety issues					
.4	Improve the integration of council front line ASB services with PSNI (especially at peak times and					Lead: Alison Allen
	in priority hot spots)					
.5	Improve existing information sharing arrangements (statutory, community and voluntary) to support					
	more effective service delivery					
2.1.4	Deliver and annual programme of local events and cultural celebrations					Director/ AD's:
.1	Deliver a comprehensive programme of events and activities per area					Rose Crozier
.2	Monitor and evaluate events and activities ensuring linkages to outcomes					Leads: Caroline
						Wilson, Cate
						Taggart, Alison Allen
2.1.5	Detain Orean Flag accorditation for 45 anon analog and early for two accorditation for two					Director/ AD's:
2.1.5	Retain Green Flag accreditation for 15 open spaces and apply for two accreditation for two more sites					Siobhan Toland
1	Re-apply to retain Green Flag Accreditation for our current 15 sites:					Lead: Fintan Grant
.1 2	Re-apply to retain Green Flag Accreditation for our current 15 sites; Apply for accreditation for two new sites in Tullycarnet Park and Dunmurry Village					Lead: Fintan Grant
.1 .2	Re-apply to retain Green Flag Accreditation for our current 15 sites; Apply for accreditation for two new sites in Tullycarnet Park and Dunmurry Village					Lead: Fintan Grant
						Lead: Fintan Grant Director/ AD's:
.2	Apply for accreditation for two new sites in Tullycarnet Park and Dunmurry Village					Director/ AD's: Rose Crozier
.2 2.1.6	Apply for accreditation for two new sites in Tullycarnet Park and Dunmurry Village Manage, maintain and animate the Connswater Community Greenway (CCG)					Director/ AD's: Rose Crozier Lead: Stephen
.2 2.1.6 .1	Apply for accreditation for two new sites in Tullycarnet Park and Dunmurry Village Manage, maintain and animate the Connswater Community Greenway (CCG) Finalise physical works					Director/ AD's: Rose Crozier
.2 2.1.6 .1 .2	Apply for accreditation for two new sites in Tullycarnet Park and Dunmurry Village Manage, maintain and animate the Connswater Community Greenway (CCG) Finalise physical works Scope and commission sustainability of works at CCG.					Director/ AD's: Rose Crozier Lead: Stephen
.2 2.1.6 .1 .2 2.1.7	Apply for accreditation for two new sites in Tullycarnet Park and Dunmurry Village Manage, maintain and animate the Connswater Community Greenway (CCG) Finalise physical works Scope and commission sustainability of works at CCG. Develop and deliver a social innovation challenge programme					Director/ AD's: Rose Crozier Lead: Stephen Stockman
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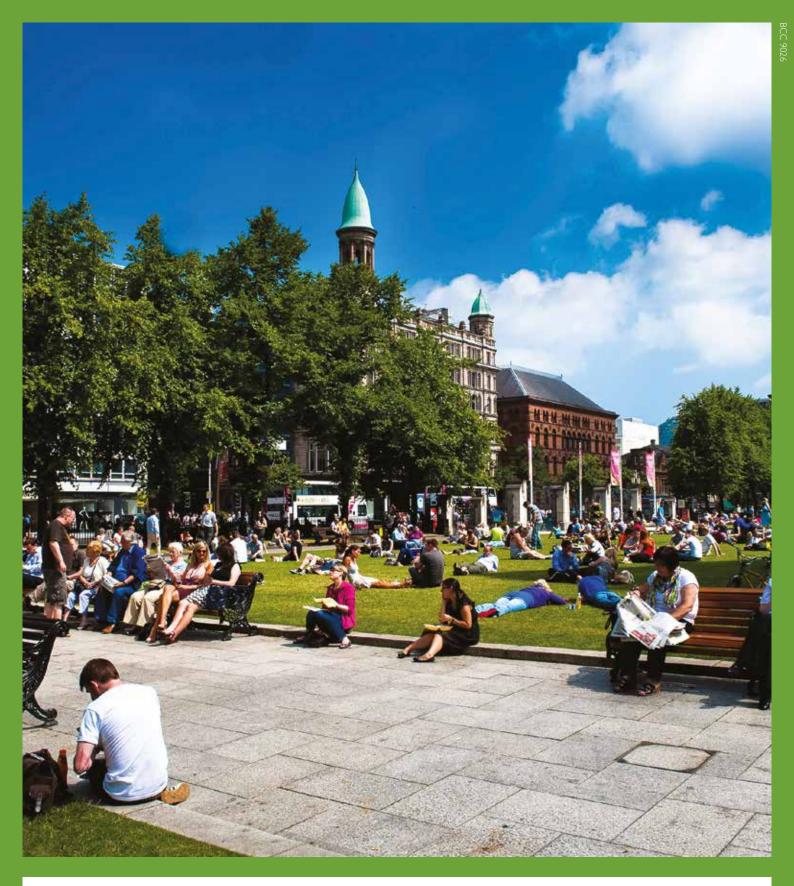
2.2 In 2.2.1	nprove the city living experience Continue to deliver the playing pitches strategy	Director/ AD's:
.1	Begin work at Falls Park	Nigel Grimshaw
.2	Award tender for Cherryvale	Lead: Stephen
.3 2.2.2	Begin work at Cherryvale Deliver the Amateur Boxing Strategy and programme of work	Walker Director/ AD's:
.1	Work with governing body to develop action plan for agreed budget	Rose Crozier
.2	Monitor and review the delivery of the agreed action plan	Lead: Cormac
.3	Review performance to determine future support	McCann
2.2.3	Develop and deliver the City Centre Streetscape project Develop a City Centre Streetscape Strategy and Action Plan	Director/ AD's:
.2	Consult and engage with key strategic partners	Nigel Grimshaw
.3	Identify increased opportunities for enhanced partnership working in the City Centre	Lead: Siobhan
.4	Implement the agree programme of work in line with the City and Neighbourhood Change programme	Toland
2.2.4	Deliver city events and activities (Rose week, Autumn Fair, Spring Fair)	Director/ AD's:
.1	Plan, organise and deliver each event as per plan of work	Rose Crozier
.2 .3	Identify and implement methods of income generation Evaluate and monitor the success of city events	Lead: Caroline Wilson/ Agnes
.0		McNulty
	nprove community relations	
2.3.1	Deliver an integrated plan to improve good relations Receive confirmation of the letter of offer from DoJ for Shared City Action Plan	Director/ AD's: Rose Crozier
.1 .2	Deliver and commission activities outlined in the plan	Lead: Nicola Lane
.3	Evaluate the plan and report on progress to the Shared City Partnership	
2.3.2	Develop and deliver an interfaces programme	Director/ AD's:
.1	Receive confirmation of funding from DOJ Recruit staff to deliver projects	Rose Crozier Lead: Nicola Lane
.2 .3	Deliver and evaluate programme and outcomes contained within programme	
2.3.3 .1	Secure Peace IV funding to design and deliver a shared space programme Receive confirmation of funding	Director/ AD's: Siobhan Toland
.1	Fulfil conditions of Letter of offer	Lead: Nicola Lane
.3	Launch event	
2.4 R	educe life inequalities	
2.4.1	Develop and deliver and integrated plan to address health inequalities across the city	Director/ AD's:
	Develop and deliver and integrated plan to address health inequalities across the city Drive and support the work of Belfast Strategic Partnership (BSP) in tackling inequalities across	Rose Crozier/
2.4.1 .1	Develop and deliver and integrated plan to address health inequalities across the city Drive and support the work of Belfast Strategic Partnership (BSP) in tackling inequalities across the city and launch the BSP delivery plan	
2.4.1 .1 .2	Develop and deliver and integrated plan to address health inequalities across the city Drive and support the work of Belfast Strategic Partnership (BSP) in tackling inequalities across the city and launch the BSP delivery plan Work with partners to develop a pilot integrated crisis response service and street triage mental health pathway for the city	Rose Crozier/ Siobhan Toland Leads: Caroline
2.4.1 .1	Develop and deliver and integrated plan to address health inequalities across the city Drive and support the work of Belfast Strategic Partnership (BSP) in tackling inequalities across the city and launch the BSP delivery plan Work with partners to develop a pilot integrated crisis response service and street triage mental health pathway for the city Launch the Take5 Toolkit and training programme and the findings of the Have Your Say	Rose Crozier/ Siobhan Toland Leads: Caroline Wilson/ Valerie
2.4.1 .1 .2 .3	Develop and deliver and integrated plan to address health inequalities across the city Drive and support the work of Belfast Strategic Partnership (BSP) in tackling inequalities across the city and launch the BSP delivery plan Work with partners to develop a pilot integrated crisis response service and street triage mental health pathway for the city Launch the Take5 Toolkit and training programme and the findings of the Have Your Say Emotional Wellbeing Survey	Rose Crozier/ Siobhan Toland Leads: Caroline
2.4.1 .1 .2	Develop and deliver and integrated plan to address health inequalities across the city Drive and support the work of Belfast Strategic Partnership (BSP) in tackling inequalities across the city and launch the BSP delivery plan Work with partners to develop a pilot integrated crisis response service and street triage mental health pathway for the city Launch the Take5 Toolkit and training programme and the findings of the Have Your Say	Rose Crozier/ Siobhan Toland Leads: Caroline Wilson/ Valerie
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2.4.1 .1 .2 .3 .4 .5	Develop and deliver and integrated plan to address health inequalities across the city Drive and support the work of Belfast Strategic Partnership (BSP) in tackling inequalities across the city and launch the BSP delivery plan Work with partners to develop a pilot integrated crisis response service and street triage mental health pathway for the city Launch the Take5 Toolkit and training programme and the findings of the Have Your Say Emotional Wellbeing Survey Work with partners to develop and deliver a revised Emotional Resilience Action Plan Organise and facilitate a meeting between Councillors and partners to determine the key actions required to reduce suicide in the city, improve access to services and to effectively address the links between suicide and addiction	Rose Crozier/ Siobhan Toland Leads: Caroline Wilson/ Valerie
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2.4.1 .1 .2 .3 .4 .5 .6	Develop and deliver and integrated plan to address health inequalities across the city Drive and support the work of Belfast Strategic Partnership (BSP) in tackling inequalities across the city and launch the BSP delivery plan Work with partners to develop a pilot integrated crisis response service and street triage mental health pathway for the city Launch the Take5 Toolkit and training programme and the findings of the Have Your Say Emotional Wellbeing Survey Work with partners to develop and deliver a revised Emotional Resilience Action Plan Organise and facilitate a meeting between Councillors and partners to determine the key actions required to reduce suicide in the city, improve access to services and to effectively address the links between suicide and addiction Work with partners to develop and deliver Pledge 2 of Get Active Belfast (Active Travel Action Plan)	Rose Crozier/ Siobhan Toland Leads: Caroline Wilson/ Valerie
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2.4.1 .1 .2 .3 .4 .5 .6 .7 .8 .9 .10 .11 .12 .13 .14 2.4.2 .1 .2 .3 .4 .5 .6 .7 .8 .9 .10 .11 .12 .13 .14 .5 .5 .5 .10 .11 .12 .3 .4 .5 .5 .5 .5 .10 .11 .12 .13 .14 .5 .5 .5 .5 .10 .11 .12 .13 .14	Develop and deliver and integrated plan to address health inequalities across the city Drive and support the work of Belfast Strategic Partnership (BSP) in tackling inequalities across the city and launch the BSP delivery plan Work with partners to develop a pilot integrated crisis response service and street triage mental health pathway for the city Launch the Take5 Toolkit and training programme and the findings of the Have Your Say Emotional Wellbeing Survey Work with partners to develop and deliver a revised Emotional Resilience Action Plan Organise and facilitate a meeting between Councillors and partners to determine the key actions required to reduce suicide in the city, improve access to services and to effectively address the links between suicide and addiction Work with partners to develop and deliver Pledge 2 of Get Active Belfast (Active Travel Action Plan) Work with partners to develop and deliver Pledge 4 of Get Active Belfast (Physical Activity Referral Action Plan) Work with partners to deliver Pledge 6 of Get Active Belfast (Community based activities and nutrition Action Plan) Work with partners to deliver Pledge 1 of Get Active Belfast (Community based activities and nutrition Action Plan) Work with partners to develop a high level learning city plan for Belfast Coordinate the 2018 Belfast Festival of Learning Work with partners to support organisations to incorporate the Learning Charter principles within internal and external planning Deliver the Every Body Active 2020 programme and Belfast Sports Awards <tr< td=""><td>Rose Crozier/ Siobhan Toland Leads: Caroline Wilson/ Valerie Brown Brown Director/ AD's: Rose Crozier</td></tr<>	Rose Crozier/ Siobhan Toland Leads: Caroline Wilson/ Valerie Brown Brown Director/ AD's: Rose Crozier
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2.5 E	nable active, healthy and empowered citizens		
2.5.1	Deliver and monitor the volunteering strategy and action plan		
.1	Establish steering group to oversee the implementation of the Corporate Volunteer Policy		Director/ AD's:
.2	Pilot 10 stage volunteer management process within Community Services		Rose Crozier
.3	Carryout a baseline study of council departments and units in relation to their use and		
	management of volunteers		Lead: Cate Taggart
.4	Develop appropriate management information and analysis systems		
.5	Use new corporate information technology platforms, design a shared filing protocol		
.6	Monitor and evaluate the impact of volunteers in the delivery of services		
.7	Promote active volunteering within council.		
.8	Support and advise council departments and units to implement volunteer management systems		_
	and processes		
2.5.2	Review and realign neighbourhood grant funding		Director/ AD's:
.1	Agree the Terms of Reference for the corporate review of grants		Rose Crozier
.2	Engage the consultant and input into the analysis and report		-
.3	Agree recommendations with CMT		Lead: Jacqui
.4	Implement the recommendations		Wilson
2.5.3	Review and deliver the Growing Communities Strategy		Director/ AD's:
.1	Review and update the Growing Communities Strategy and action plan		Rose Crozier
.2	Present draft Growing Communities Strategy to Committee		Lead: Ricky Rice
.3	Consult on draft Strategy		

2.6 F	Provide fit-for-purpose city services			
2.6.1	Continue to deliver the C&NS Departmental Change Programme			Director/ AD's:
.1	Deliver Tier-3 management structure			Nigel Grimshaw Lead: Michael
.2	Continue to work on service integration, structural change and efficiency projects			McAtackney
.3	Develop Customer Model			
	Develop Outline Business Case for the delivery of a corporate approach to Customer Focus			
	Undertake business-process analysis and develop options			
	Examine and develop options around potential channel shifts			
	Develop Corporate Customer Focused Strategy			
2.6.2	Develop and deliver an area based approach and planning framework			Director/ AD's:
.1	Develop area working approach			Nigel Grimshaw
.2	Devise area planning framework narrative			Lead: Caroline
.3	Develop an asset operating framework and investment plan inc pitches, community assets			Wilson
.4	Engage with AWG and area partnership boards			
.5	Prepare to deliver the area planning model			
2.6.3	Deliver the bereavement improvement programme (including crematorium and cemetery			Director/ AD's:
	development)			Siobhan Toland
.1	Develop Plot Z1 (baby public) memorial			Leads: Jacqui
.2	Continue to work on the strategic crematorium and cemetery development			Wilson/ Claire
.3	Continue to monitor the implementation of the memorial management policy			Sullivan

2.7	Support young and older people			
2.7.1	Develop an Age Friendly Action Plan 2018-2021 through HASP and deliver programmes of			
	work to support older people and encourage active ageing			Director/ AD's:
.1	Age Friendly Belfast 2017 and Beyond -Convention/Stakeholder event			Siobhan Toland
.2	Produce draft plan and complete public consultation			
.3	Final plan reported to Committee and submitted to WHO			Lead: Damian
.4	Deliver positive ageing month			Connolly
.5	Review and develop action plan to ensure our services are Age Friendly			
2.7.2	Develop and deliver an integrated children and young people framework and programme of			
	work			Director/ AD's:
.1	Promote engagement through the youth forum campaign programme			Rose Crozier
.2	Review summer activity provision to shape future outcomes based CYP activity plan			
.3	Scope CYP programme of activities across department to identify opportunities for collaborative			Lead: Cate Taggart
	working and service delivery, identify gaps and improve partner delivery models			
.4	Review and update CYP engagement plan			
.5	Continue to monitor and review the CYP evidence based approach and outcomes			

City d	evelopment					
Ref	Activity		2017/18			Responsible
		Q1	Q2	Q3	Q4	
3.1 P	rotect and enhance our environment and built heritage					
3.1.1	Develop and deliver the open spaces strategy					Director/ AD's:
.1	Develop the policy framework					Nigel Grimshaw
.2	Audit, map and assess current and future open space provision					Leads: Caroline
.3	Identify opportunities and develop action plan					Wilson/ Karen
.4	Develop final draft of strategy and consult					Anderson-Gillespie
.5	Finalise strategy					
3.1.2	Develop and implement the local biodiversity action plan					Director/ AD's:
.1	Develop policy framework					Nigel Grimshaw
.2	Carry out audit of biodiversity across Belfast					Leads: Caroline
.3	Develop an action plan to include resources					Wilson/ Orla
.4	Develop draft strategy and consult					Maguire
.5	Finalise strategy and prepare for implementation					
3.1.3	Develop a 10year Strategic Waste Plan (The Waste Framework)					
.1	Develop a 10+ year Strategic Waste Plan "Waste Framework" with high-level costed actions					Director/ AD's:
.1	Continue to progress arc21 in the context of the Strategic Waste Plan					Siobhan Toland
.2	Synchronise delivery of the collaborative work of NILGA/SIB/DOE	-				Siobhan Iolanu
.5	Synchronise delivery of the collaborative work of NEGA/SID/DOL					Lead: Tim Walker
3.1.4	Implement the circular economy programme of work	-				Director/ AD's:
						Siobhan Toland
.1 .2	Develop a strategic circular economy framework – "Resourceful Belfast" Implement a programme of work to deliver the circular economy for Belfast	-				Lead: Tim Walker
		_				Lead: I im walker
3.1.5	Continue to support and progress HLF funding applications to restore and animate city assets including Tropical Ravine, City Cemetery and Templemore.					Director/ AD's:
	Tropical Ravine					Nigel Grimshaw
.1	Implement planting plan for Tropical Ravine.					
.2	Engage with Friends of Botanic Gardens and all other stakeholders to implement an engagement					Leads: Caroline
.3	process					Wilson/ Maria
	Agree opening date for Tropical Ravine.					McAleer
	City Cemetery					
.4	Continue to work through the development phase.					
.5	Support the development of Conservation, Management, Maintenance & Biodiversity Plans					
.6	Develop plans for the potential physical build (visitor/education space)					
.7	Continue to carry out community and stakeholder engagement					
.8	Submit Stage 2 application					
	Templemore					
.9	Support the development of a service delivery contract approach with Templemore Users Trust to					
.10	deliver outcomes in line with the Leisure Transformation Programme.					
.11	Appoint physical and Interpretive design teams					
3.1.6	Deliver the neighbourhood dimension to the Belfast Resilience Programme					Director/ AD's:
.1	Support the work of the internal programme support team					Nigel Grimshaw
.2	Contribute to the development of the programme of work					Lead: Cate Taggart
.3	Support the development of the Resilience Strategy and deliver the neighbourhood dimension of					
	the implementation Plan					
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